

The Multicultural Greek Council
Membership Recruitment/Intake Expectations and Procedures



The Multicultural Greek Council at The Ohio State University **Membership Recruitment and Intake**

The Ohio State University is composed of nine culturally based sororities and fraternities. The council is united by their aspirations to support culture, trust, support, understanding and friendship between its members, the Greek system, university and community. MCGC also coordinates activities that celebrate culture, uplifts personal/professional development, and engages in working across differences.

Each MCGC organization accepts potential new members through a new member education process. Some MCGC organizations start off with a series of events known as Rush or Recruitment Week and others host Informational or Interest Meetings.

Rush/Recruitment is an informal week of educational, social, and service-related activities to get to know members and learn more about one organization of interest. At the end of an organization's rush week, they extend opportunities to selected individuals who meet the requirements of MCGC and its national/local organization to pursue membership. Informational Meetings allow for individuals to find out general information about said organization and Interest Meetings are formal meetings for those who are interested in moving forward with membership.

If you are interested in learning more about MCGC organizations we invite you to attend their annual Open House, which is a platform to learn more about OSU's culturally based fraternal organizations or visit their council [website](#).



Membership Recruitment and Intake Expectations and Procedures

The purpose of this document is to outline the guidelines and expectations that chapters and potential new members are expected to follow during recruitment, intake, and initiation into new member status. For Sorority and Fraternity Life, the university, and the council to adequately support each organization, chapters must adhere to the guidelines outlined below.

Membership Recruitment and Intake Overview

The membership recruitment and intake window is decided by the Council Executive Board and voted on by the general assembly prior to the start of each academic semester. The recruitment and intake window is from the first day of class to the last Friday before reading day.

Fall 2021 Semester Window: August 24th to December 3rd

Membership recruitment and intake procedures are a shared partnership between the Multicultural Greek Council and the Office of Student Life Sorority and Fraternity Life. For chapters to participate in or host membership recruitment and intake activities, chapters must be:

1. Recognized as an active student organization with the department of Student Activities
2. A financial and active chapter with the council and Sorority and Fraternity Life
3. In compliance with recruitment and membership intake guidelines, the Code of Student Conduct and respective national/local organization policies/guidelines

Membership Recruitment and Intake Guidelines- Chapters and Potential New Members

Chapters and potential new members are encouraged to participate in the Open House Showcase, which is hosted by the council during the academic year. This open house provides the opportunity for potential new members to meet all the chapters that are a part of the council.

The guidelines for recruitment and intake are as follows:

1. Potential new members are to complete the interest form agreement on the Sorority and Fraternity Life's website at sfl.osu.edu/secure/join.
2. Potential new members must have a cumulative grade point average (GPA) of at least a 2.5.
3. Potential new members must have earned at least 12 college or university credit hours.
4. Chapters must provide Sorority and Fraternity Life with a copy of guidelines and expectations regarding membership recruitment and intake from their national/local organization.
5. Respective chapters members must attend the council risk management/prevention training prior to membership recruitment and intake related activities occurring.
6. All membership recruitment and intake related activities cannot interfere with academic priorities for potential new members and must be completed before midnight. (i.e. educational sessions, study sessions, new member presentation practices)
7. The recruitment, selection, and education processes for potential new members must be free of any form of hazing as outlined by the Code of Student Conduct, state and federal laws.
8. Potential new members must meet all joining requirements outlined by Sorority and Fraternity Life, the council and each respective organization.
9. Approved and recognized chapter advisors must be present for all membership intake related activities.



10. Membership recruitment and intake related activities must be a dry process and free of alcohol and/or illegal substances.
11. All membership recruitment and intake related activities must be in compliance with the guidelines and expectations outlined by the council and office; in addition to, each respective national/local organization and local, state and federal guidance.

Membership Recruitment and Intake- Violations and Non-Compliance

Violations and non-compliance may result in consequences set forth by Sorority and Fraternity Life, the university, and/or the council depending on the severity. Chapters can be considered violating or being non-compliant with membership recruitment and intake by:

1. Submitting and/or falsifying documentation for membership recruitment and intake related activities.
2. Holding membership intake related activities without adhering to the guidelines and expectations set in partnership with Sorority and Fraternity Life.
3. Not adhering to the Code of Student Conduct, state, and federal laws; in addition to, local, state and federal guidance.
4. Not adhering to New Member Presentation expectations outlined by the council.
5. Not adhering to local, state, federal, and university health guidelines.

Violations may also be determined on a case-by-case basis depending on the severity.

Membership Recruitment and Intake Procedures

All membership recruitment and intake forms can be found on the Sorority and Fraternity Life's website at sfl.osu.edu. All forms must be completed by the designated date set in partnership with Sorority and Fraternity Life. Membership recruitment and intake procedures ask that each chapter:

1. Schedule a meeting with your respective Sorority and Fraternity Life chapter liaison to discuss chapter recruitment and intake plans for the academic semester.
2. Submit Chapter Membership Recruitment and Intake General Information (Form A) by September 3rd [here](#). Please note, should your interest meeting or informational occur before the due date, this should be submitted at least 72hrs prior.
 - a. **Membership Recruitment and Intake Intent Section:** This will state your chapter's intentions regarding membership recruitment and intake. All chapters must complete this section noting whether they will or will not conduct membership recruitment and intake for the current semester.
 - b. **Chapter Membership Intake Leadership Section:** This will serve as the section where contact information for the Chapter President, Chapter Advisor, National/Local Volunteer, & Membership Intake Educator/Coordinator is acknowledged/verified in the SFL Roster Management System.
 - c. **Membership Intake Approval Letter:** This will serve as your official letter of approval from your National/Local Volunteer or HQ Representative. This approval must list the chapter in good standing with the national/local organization. In addition, it needs to be in the form of a letter and can have a scanned signature. The letter can be attached in the section.
 - d. **Membership Recruitment and Intake Participants:** This section highlights the individuals involved with the membership intake process This section must list all undergraduate and alumni members participating in membership intake for the current semester.



- e. **Interest/Informational Meetings:** This section is used to provide detailed information regarding your interest/informational meetings. If you have more than one, please work with your SFL Liaison to determine which one they will attend.
 - f. **Membership Intake/New Member Education Calendar/Timeline:** This section will ask for you to upload your calendar for the membership intake/new member education process, which should outline the selection, education and initiation of new members. A copy of this form can be found below in additional documents.
3. Submit the **Finalized Potential New Member Roster** (Form B) at least 48hrs prior to starting new member education process [here](#). Please see template below and note, each chapter is responsible for verifying grades for each potential new member utilizing the Sorority and Fraternity Life grade release system before they can participate in the membership intake process.
 4. Submit **New Member Presentation Outline** (Form C) 10 business days prior to the date of the presentation [here](#). This form will serve as confirmation of this event and must include venue confirmation.

Failure to do so may result in sanctions decided by the appropriate judiciary board for that academic semester.

The Ohio State University's Policy on Hazing

Section 3335-23-04 (L) of the Code of Student Conduct prohibits hazing, which is defined as:

Doing, requiring or encouraging any act, whether or not the act is voluntarily agreed upon, in conjunction with initiation, continued membership, or participation in any group, that causes or creates a substantial risk of causing mental or physical harm or humiliation. Such acts may include, but are not limited to, use of alcohol, creation of excessive fatigue, and paddling, punching or kicking in any form. Failure to intervene, prevent, or report acts of hazing may constitute a violation of this section.

The following is a non-exclusive list of examples of acts which, regardless of severity, constitute hazing:

- Physical brutality, such as whipping, beating, paddling, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity
- Physical activities, such as sleep deprivation, exposure to the elements or extreme conditions, imprisonment, confinement, or calisthenics
- Consumption of food, liquid, or any other substance, including but not limited to alcoholic beverages or drugs, that subjects the person to an unreasonable risk of harm or that may adversely affect the physical health or safety of the person
- Placement of substances on the body of a person
- Kidnapping or dropping a person off campus without return transportation
- Activity that induces, causes, or requires an individual to perform a duty or task that involves the commission of a crime or an act of hazing
- Forced cleaning, interviews, use of alcohol and drugs and wearing of embarrassing clothing
- Running errands/mental tasks

Code of Student Conduct:

The code of student conduct, a part of the Ohio Administrative Code, is established to foster and protect the core missions of the university; to foster the scholarly and civic development of the university's students in a safe and secure learning environment, and to protect the people, properties and processes that support



the university and its missions. The core missions of the university are research, teaching and learning, and service. Preservation of academic freedom and free and open exchange of ideas and opinions for all members of the university are central to these missions.

New Member Presentation Guidelines

Presentation is the opportunity for chapters to introduce their newest intake class. Before the new member presentation, however, chapters are expected to ensure that:

1. New member presentations comply with their national/local policies and/or guidelines regarding new member presentations in addition to Ohio State's and state/local health professionals COVID-19 guidance and expectations.
2. New member presentations take place within the intake window set for that current semester and must not exceed the set intake window.
3. New member presentations are not to be scheduled on the same evening/time of another chapter's new member presentation unless written approval is given by that Chapter President/Chapter. Chapters must work with SFL Liaison and Council Advisor to ensure their new member presentation does not conflict with another chapter.
4. New members are fully initiated to participate in a new member presentation. The new member presentation must consist of individuals initiated during the designated intake window for that current semester.
5. The duration of the presentation should be no longer than 2 hours in total past the advertised start time. Presentations may not be scheduled to begin after 9:00pm and must start within 15 minutes of the start time advertised. Following the presentation, members of the presenting organization must vacate the area within 30 minutes to help with crowd disbursement. The presenting organization will be responsible for ensuring the site used is left in its original state after use.
6. Attire complies with national/local requirements.
7. New member presentation activities do not include foul or sexually explicit language, gestures, or references and that the presentation remain a family-friendly event.
8. Other Greek Organizations, demographics, communities, and people are not offended during the presentation
9. No alcoholic beverages or illegal substances are present.
10. No physical abuse will be tolerated. This includes but is not limited to: slapping, kicking, spitting, punching, poking, etc.). No axes or bricks are permitted (Canes, paddles, staffs, sticks, etc. may be used as part of the performance, but may not be used as a weapon to harm another individual).
11. Disruptions of any kind from presentation attendees are addressed. In the event of a fight or physical altercation during the presentation, those involved will be removed immediately, and the student involved may face sanctions from Student Conduct. If a member of the presenting organization is involved, the presentation will be stopped immediately.
12. A chapter advisor and staff member from Sorority and Fraternity Life (full-time, professional or graduate) will attend all new member presentations. Advisor and staff presence are required for all new member presentations
13. Locations for New Member Presentations are reserved. Your organization is responsible for reserving the location of your new member presentation and submitting the even confirmation (Form C) to your SFL Staff Chapter Liaison 10 business days prior to the date of the new member presentation.



14. Your organization is responsible for the set-up and other logistical needs of the new member presentation.
15. Matters of fire safety guidelines are followed (i.e. clear paths to all exits, capacity of venue within the fire code).
16. All visitors and alumni members of all new member presentations are notified of expectations and procedures.
17. Disruptions by other attending organizations will not be tolerated. This includes but is not limited to: walking through the presenters' show, talking over the presenting organization, etc.

Failure to comply may result in event cancellation and other sanctions decided by the appropriate judiciary board.

COVID-19 Addendum

All aspects of membership recruitment, intake, and process must be completed in accordance with CDC, state, national/local organization, and university COVID-19 guidelines. Violating these guidelines may result in the following by the appropriate judiciary board:

- Membership Recruitment and Intake Revocation
- Interim Suspension
- Inactive Status

Chapters are encouraged to review any COVID-19 Liability information prior to recruitment and intake to ensure chapters are aware of the consequences of violating COVID-19 guidelines. Members are also required to notify all relevant parties if they test positive for COVID-19, and each chapter must also submit a COVID-19 action plan should any individual (*active, alumni or potential new member*) contract COVID-19. Other information such as vaccination status is not required and at the discretion of the chapter.

Privacy Statement: To protect the interests, traditions, and privacy of our fraternities and sororities in our community, all documents supplied to Sorority and Fraternity Life are kept confidential from non-employed student workers and/or student leaders, including council officers. They may be shared with university officials and inter/national organizations staff on an as needed basis.



